

Buckinghamshire LEP

Chair Role & Responsibilities:

The role of the Chair is to lead the Board in establishing a Buckinghamshire economic vision and growth programme and to ensure that the appropriate procedures for the governance and management of resources are in place to deliver both vision and programme.

The Chair will ensure that a broad range of perspectives are united towards a common goal of promoting the interest of the existing and future Buckinghamshire economy with key influences in government to secure the appropriate investment.

The key responsibilities of the post are to:

- To provide strategic leadership for the Buckinghamshire business community, to champion an economic vision and growth programme and to ensure that the needs of the business community are understood and supported by local & national government,
- To provide an authentic and respected voice of business on behalf of the Buckinghamshire LEP Board on matters of economic strategy and growth to government, partners and the media,
- Be an effective influencer and ambassador for Buckinghamshire and its business community and represent the interests of the Buckinghamshire economy in national forums and events,
- Ensure the Buckinghamshire LEP's economic strategies and direction are understood and supported by all key stakeholders,
- Comply with the reporting requirements of the accountable body (BC) and government,
- Effectively chair meetings of the Buckinghamshire LEP Board, leading it to decisions that ensure the strategic vision and key objectives of the LEP are delivered,
- To represent the LEP and the wider business community on other strategic boards as appropriate,
- Build a strong complementary relationship with the LEP Executive, business networks and business relationship organisations active in Buckinghamshire and the Buckinghamshire Council political and executive leadership,
- Ensure that the principles of good practice on appointments, openness, codes of conduct and practice, and conflicts of interest are defined, monitored and adhered to,
- Ensure that the LEP Board develop as a team and utilise their collective influence through their respective networks to meet the strategic objectives of the LEP,
- Work with the Buckinghamshire LEP Chief Executive to ensure that the organisation is run effectively and efficiently to deliver its strategic objectives and to review Board appointments to ensure successful succession planning.
- To champion diversity on the BLEP Board and within its composition.

Person Specification, Experience & Attributes:

The Chair should have:

- First-hand knowledge and current experience of the Buckinghamshire business environment through a strong and proven track record of business leadership at a senior level in the private sector.
- An understanding of the challenges of leading a commercial organisation and experience of providing strategic leadership at Board level.
- Experience of working with both local and national government bodies including liaising with politicians and government ministers.
- A well-established reputation and a positive public profile to support and influence the work of the LEP through a network of contacts and well-connected decision makers.
- Experience of working in a multi-faceted and evolving partnership environment.
- An understanding of the economic challenges facing Buckinghamshire.
- The ability to clearly communicate the objectives of the LEP both in writing and in person at conferences, public forums and in meetings.
- The ability to inspire others through knowledge, energy and enthusiasm and to initiate innovation in tackling challenges and finding solutions.
- The ability to make informed, balanced and independent judgements for the benefit of the Buckinghamshire economy based on the information presented by the LEP Executive and other partners.

Time Commitment

The Chair will be expected to attend and lead all Buckinghamshire LEP Board meetings and the meetings of the Remuneration and Nomination Sub Group. The Chair will also be expected to represent the Buckinghamshire LEP at meetings with businesses, stakeholders other LEPs and government officials and ministers. It is anticipated that the time commitment will be in the region of 5-8 days per month.

Period of Appointment

The Chair will serve a three year term which may be extended for an additional maximum term of three years following approval by the LEP Board.

Remuneration

The post is non remunerated. Eligible expenses will be paid.