

LOCAL ENTERPRISE PARTNERSHIP
2019-20 FORM FOR FUNDING

A. Name of Local Enterprise Partnership	Buckinghamshire Thames Valley LEP
B. Key contact at Local Enterprise Partnership (name, email, and telephone number)	Chief Executive: Richard Harrington; richard.harrington@btvlep.co.uk; T: 01494 568931; M: 07887 821597
C. Name and address of accountable local authority & key contacts (name, email, and telephone number)	Buckinghamshire County Council; County Hall; Walton Street; Aylesbury; Buckinghamshire; HP20 1UA; T: 0845 370 8090
D. Level of funding being sought for 2019-20 Core Funding: Up to £500,000. A minimum of £250,000 match funding is required to receive £500,000 core funding. Additional Funding: Up to £200,000.	Core Funding: £500,000 of which a minimum £250,000 will be matched Additional Funding: £200,000 (of which £100,000 has already been received) Total: £700,000

E. Local Enterprise Partnership's outline operating budget for 2019-20	Description of cost (Use dropdown)	If you selected 'other' please describe the cost	Amount £	Description (For salaries include FTE, for other items a short description of example expenditure)	
<p>Please set out the outline of the Local Enterprise Partnership's core operating budget for 2019-20 to support the Board.</p> <p>Please also select 'LEP Additional Funds' to outline your plans for any additional capacity funding in order to implement the actions in the LEP Review & the development of Local Industrial Strategies.</p> <p>Please ensure all columns are completed as required.</p> <p>To add a new row please select the row number (to highlight whole row), right click and insert.</p>	Salaries		£861,084.80	9.85 FTE (6.35 FTE LEP Management, 3.5FTE LEP Skills)	
	Research		£10,000.00	Market Research	
	Consultancy	Strategy and Project Funding	£775,166.40	Includes LIS work, Cross Corridor work, Skills Agenda, Apprenticeship Management, LEP review implementation, Growth Hub, EZ and LGF Project Consultancy	
	IT			included in Board Support and office costs	
	Travel		£15,100.00	For LEP Skills, EZ and LEP Management	
	Buildings/ Room Hire			included in Board Support and office costs	
	Other	Board support & office costs	£76,168.00		
	Other	Marketing, meetings, exhibitions & conferences	£127,768.00		
	Other	Recharges	£61,600.61	Administrative charges (net) with BCC	
	Additional Funding (LEP Review)	LEP review & LIS	£100,000.00	Balance outstanding for LEP Review to be spent on implementation	
				£2,026,887.82	

F. Local Match Funding	Organisation Name	Organisation type (Use dropdown)	Please state organisation name	Amount contributed £	Type of match funding (Use dropdown)	Comments
	Buckinghamshire Advantage	Other	Not for profit	£50,000.00	in-kind	Board member time on specific projects
	Buckinghamshire County Council	Public Sector		£22,255.78	Cash contribution	Cash contribution based on 2018 MYPE, ONS 2018
	Wycombe District Council	Public Sector		£7,257.41	Cash contribution	Cash contribution based on 2018 MYPE, ONS 2018

<p>Please set out using the fields provided the key elements of local matched funding for 2019-20 – setting out the nature of the contribution eg. cash contribution, seconded staff etc and the organisation(s) concerned.</p> <p>Please ensure all columns are completed as required.</p> <p>To add a new row please select the row number (to highlight whole row), right click and insert.</p>	Aylesbury Vale District Council	Public Sector		£8,140.38	Cash contribution	Cash contribution based on 2018 MYPE, ONS 2018
	Chiltern District Council	Public Sector		£3,959.93	Cash contribution	Cash contribution based on 2018 MYPE, ONS 2018
	South Bucks District Council	Public Sector		£2,897.05	Cash contribution	Cash contribution based on 2018 MYPE, ONS 2018
	Private Sector Cash Contribution	Private Sector		£0.00	Cash contribution	Contribution via BBF - not available
	Partner Staff resources	Public Sector		£87,505.00	in-kind	Staff resources under the control of the LEP on specific projects (minimum required but actual will be greater than c£556k)
	Private sector time	Private Sector		£70,500.00	in-kind	Board member time on specific projects (minimum required but will likely be greater than £100k)
					£252,515.56	

G. Please confirm that the LEP and Accountable Body has agreed how the 2019-20 funding will be spent (and by whom)

Budget drawn up by S151 office in conjunction with LEP CEO and shared with LEP Chair. Full budget to be approved at the next scheduled LEP Board meeting in March 2019.

H. Provide confirmation and support narrative that the Local Enterprise Partnership has a clear plan of activity to implement and communicate its strategic priorities to the local community, including the ongoing outputs and outcomes of its Growth Deal as set out in the Growth Deal funding agreement.

BTVLEP has a published SEP implementation plan and communication plan and will do likewise for the Local Industrial Strategy when published in 2019. The BTVLEP website is clear in outlining its plan of activity to implement and communicate its strategic priorities to the local community, including ongoing outputs and outcomes of the Growth Deal as per Growth Deal funding agreement.

ii. Local Authority full bank account details (Name of bank, account number, sort code etc.)

Account Name: Buckinghamshire County Council - Receipts; Account Number: 01336512; Sort Code: 30-00-02

J. Signature of Local Enterprise Partnership Chair



Printed: Andrew M Smith

Date

K. Signature from section 31 accountable local authority



Printed: Richard Ambrose

Date

5th March 2019