

BUCKINGHAMSHIRE THAMES VALLEY LOCAL ENTERPRISE PARTNERSHIP (BTVLEP)

SKILLS AND EMPLOYABILITY BOARD MEETING

Minutes of a Meeting held on Wednesday 25th September 2018, 11.00am – 1.00pm at Buckinghamshire New University.

Present:	Professor Rebecca Bunting (RB)	Buckinghamshire New University / Chair
	John Spoerry (JS)	University of Buckingham
	Karen Mitchell (KM)	Buckinghamshire College Group
	Gill Harding (GH)	Buckinghamshire County Council
	Mike Appleyard (MA)	Buckinghamshire County Council
	Mark Wood (MWo)	Reaction Engines
	Mark Warrilow (Mwa)	HS2 Ltd
	Sue Brooks (SB)	Adviza
	Ailie Smith (AS)	Creative Media Skills
	Heather Dean (HD)	Buckinghamshire Business First
	Dave Oxley (DO)	McAfee
	Martin Reed (MR)	Thomas International
Apologies:	Jan White (JW)	DWP
	Emma Wilton (EW)	NHS Health Education England, Thames Valley
In Attendance:	Jackie Campbell (JC)	BTVLEP Skills Development Manager
	Ian Barham (IB)	BTVLEP
	Lisa McCance (LM)	Shared Intelligence

	ITEM	ACTION
1	WELCOME AND INTRODUCTIONS Introductions were made.	
2	APOLOGIES AND DECLARATIONS OF INTEREST Apologies received from Jan White, Emma Wilton	
3	MINUTES OF THE MEETING HELD 10th July Minutes agreed with no further comments.	
4	EMPLOYER SKILLS SURVEY 2017 AND INTRODUCTION OF SKILLS ADVISORY PANELS Rupert opened his presentation introducing the proposed Skills Advisory Panels whose governance function in Bucks would need to be fulfilled by the BTVLEP Skills Board. Members approved this request. He then gave an overview of skills shortages in Bucks from the ESS2017. Entrepreneurial skills and resilience not included and RB queried whether list was comprehensive enough. Through discussion, members explored whether the way recruitment ads were written were a barrier to recruitment. GH asked how we engage with recruitment sector – could a strategic progressive recruiter bring valuable insight to the board. HD and JC agreed to explore	JC/HD

	ITEM	ACTION
5	<p>LOCAL INDUSTRIAL STRATEGY</p> <p>Lisa McCance introduced the continuing work on Bucks' Local Industrial Strategy including the emerging five propositions and priority sectors – Creative & Digital; Space; High Tech; Medical Technologies; Future Transport; underpinned by 4 principles – connectivity; living lab; commercialising innovation and the education revolution. Shared Intelligence are seeking to define the 'ask' for other government departments through the LIS. RB recommended we consider the proposed 'Post 13 education and training system' further at the next meeting; however through a period of further consultation the education revolution focus has evolved to become an Inspiration Revolution which will be presented in an update at the next meeting.</p>	IB
6	<p>SECTOR ACTION GROUP REPORTS</p> <ul style="list-style-type: none"> • Creative Industries • Construction • Space Industries <p>Positive reports of various activities, events, initiatives, developing connected and collaborative sector groups.</p> <p>Food and Beverage will meet later in the week, and chair Tony Laurenson, of Global Infusion will present at the next Skills Board in November.</p> <p>The first meeting of the Information Economy SAG will be 6th December.</p>	
7	<p>Reports for information were taken as read, no questions.</p>	
8	<p>AOB</p> <p>GH suggested it would be useful to have a one sided summary of our activities to refer to and share with colleagues. JC to draft a document for presentation at the next meeting</p>	JC
9	<p>CLOSE</p> <p>Date of next meeting: Tuesday 14th November, 10am-12pm at University of Buckingham</p>	

With no other business, the meeting was closed at 1pm.