

**BUCKINGHAMSHIRE THAMES VALLEY
LOCAL ENTERPRISE PARTNERSHIP (BTVLEP)
BOARD MEETING**

**To be held Friday 11 January 2019 from 9.30am-12pm,
Westcott Business Incubation Centre, Westcott Venture Park, Westcott, Aylesbury HP18 0NX ([Satnav HP18 0PH](#))**

Purpose: For members to consider the consultation draft of the Local Industrial Strategy for Buckinghamshire, to prepare for the LEP Annual Review Meeting, and to consider proposals for the incorporation of BTVLEP. Members will also consider the business case assessment for the current LGF capital applications and will have the opportunity to learn about the partnership work between BTVLEP and the Satellite Applications Catapult at Westcott and also about the progress made by England's Economic Heartland Programme.

A G E N D A

				SECTION IN PAPERS
1	Welcome and introductions	Andrew Smith	9.30am	
2	Declarations of interest	Andrew Smith	9.30am	No paper
3	Minutes of the last meeting/matters arising	Andrew Smith	9.35am	2/3
4	Intro to the Westcott Incubation & 5G Centres	Alan Cox/Henrietta Stanislova	9.45am	No paper
5	Local Industrial Strategy	Phil Swann/Lisa McCance	9.55am	4
6	LEP Incorporation	Richard Harrington/Peter Latchford	10.35am	5
7	Local Growth Fund Case Appraisal	Richard Harrington/Jon Bunney	11.05am	6
8	Chief Executive's report	Richard Harrington	11.30am	7
	a England's Economic Heartland	Martin Tugwell		
9	Any other business		11.55am	
10	Date of next meeting:			
	• Friday 22 March 2019, 9.30am-12pm, venue tbc			

	For Information
	For Discussion
	For Decision

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Attendees: Cllr Steve Bowles, Aylesbury Vale District Council
Cllr Isobel Darby, Chiltern District Council
Cllr Nick Naylor, South Bucks District Council
Cllr Martin Tett, Buckinghamshire County Council
Cllr Katrina Wood, Wycombe District Council
Michael Garvey, Buckinghamshire Business First (Chandler Garvey)
Michael Harris, Buckinghamshire Business First (Lindengate) (Alternate)
Alistair Lomax, Buckinghamshire Business First (University of Buckingham) (Alternate)
Andrew Smith, Buckinghamshire Business First (Pinewood)
Adam Stronach, Buckinghamshire Business First (Harwood Hutton)

Apologies: Eman Martin-Vignerte, Buckinghamshire Business First (Bosch)

Observers: Alan Cox, Satellite Applications Catapult
Henrietta Stanislova, Satellite Applications Catapult
Phil Swann, Shared Intelligence
Lisa McCance, Shared Intelligence
Peter Latchford, Black Radley Consulting
Jon Bunney, Hatch Regeneris
Martin Tugwell, England's Economic Heartland
Richard Turl, Cities and Local Growth Unit, Local Growth Team, BIS/CLG
Richard Ambrose, Buckinghamshire County Council
Philippa Batting, Managing Director, BBF
Richard Harrington, Chief Executive, BTVLEP
Ian Barham, Partnerships Manager, BTVLEP
Jackie Campbell, Skills Development Manager, BTVLEP
Jim Sims, The Service Design Company