LOCAL ENTERPRISE PARTNERSHIP
2018-19 FORM FOR FUNDING

A. Name of Local Enterprise Partnership	Buckinghamshire Thames Valley LEP
B. Key contact at Local Enterprise Partnership (name, email, and telephone number)	Chief Executive: Richard Harrington; richard.harrington@btvlep.co.uk; T: 01494 568931; M: 07887 821597
C. Name and address of accountable local authority & key contacts (name, email, and telephone number)	Buckinghamshire County Council; County Hall; Walton Street; Aylesbury; Buckinghamshire; HP20 1UA; T: 0845 370 8090; S151 Officer (Richard Ambrose rambrose@buckscc.gov.uk)
D. Level of funding being sought for 2018-19 (a minimum of £250,000 match funding is required to receive £500,000 core funding).	£500,000 core funding of which match funding is £250,000

E. Local Enterprise Partnership's outline operating budget for 2018-19

Set out below the outline of the Local Enterprise Partnership's core operating budget for 2018-19 to support the Board. This should include the key elements of the partnership's core operating budget.

To add a new row please select the row number (to highlight whole row), right click and insert.

Description of cost (Use dropdown)	If you selected 'other' please describe the cost	Amount £	Description (For salaries include FTE, for other items a short description of example expenditure)
Staffing		806,915	8.85FTE includes LEP Management, Skills and Enterprise Zone staff
Other	Board Support & Office Costs	92,017	covers LEP Management, Skills and Enterprise Zone
Other	Marketing, Meetings, Exhibitions & Conferences	114,284	covers LEP Management, Skills and Enterprise Zone
Other	Strategy/Project Funding	533,505	includes LEP Management, Growth Hub, Skills and Enterprise Zone staff
		1,546,722	

F. Local Match Funding

(Please set out using the fields provided the key elements of local matched funding for 2018-19 – setting out the nature of the contribution eg. cash contribution, seconded staff etc. and the organisation(s) concerned.

To add a new row please select the row number (to highlight whole row), right click and insert.

Organisation Name	Organisation type (Use dropdown)	If other organisation type please state	Amount contributed £	Type of match funding	Comments
Buckinghamshire Advantage	Other	Not for Profit	11,087	in-kind	Board member time on specific projects; Using average directors salary (www.glassdoor.co.uk 2017) of £51.83 per hour.
Buckinghamshire County Council	Public Sector		20,998	Cash contribution	Cash contribution based on 2016 MYPE. ONS 2016
Wycombe District Council	Public Sector		6,945	Cash contribution	Cash contribution based on 2016 MYPE. ONS 2016
Aylesbury Vale District Council	Public Sector		7,583	Cash contribution	Cash contribution based on 2016 MYPE. ONS 2016
Chiltern District Council	Public Sector		3,735	Cash contribution	Cash contribution based on 2016 MYPE. ONS 2016
South Bucks District Council	Public Sector		2,734	Cash contribution	Cash contribution based on 2016 MYPE. ONS 2016
Partner Staff resources	Public Sector		176,918	in-kind	Staff resources under the control of the LEP on specific projects (minimum required in this calculation but actual will be c£545k)
Private sector time	Private Sector		20,000	in-kind	Board member time on specific projects; Using average directors salary (www.glassdoor.co.uk 2017) of £51.83 per hour.
			£250,000.00		**£698,082.00** **Actual Contribution without £250k prescribed match**

G. Please confirm that the LEP and Accountable Body has agreed how the 2018-19 funding will be spent (and by whom)	Budget 2018.19 presented to LEP Board on 2nd February 2018 after Section 151 Officer confirmed agreement to it.
H. Provide confirmation and support narrative that the Local Enterprise Partnership has a clear plan of activity to implement and communicate its strategic priorities to the local community, including the on-going outputs and outcomes of its Growth Deal as set out in the Growth Deal funding agreement.	BTVLEP has a published SEP implementation plan and communication plan.

Ii. Local Authority full bank account details (Name of bank, account number, sort code etc.)	Account Name: Buckinghamshire County Council - Receipts; Account Number: 01336512; Sort Code: 30-00-02	**Iii. LGF Accountable payment details (if different)**	

J. Signature of Local Enterprise Partnership Chair	Printed: Andrew Smith
Date	13.03.2018
K. Signature from section 31 accountable local authority	Printed: Richard Ambrose
Date	13.03.2018